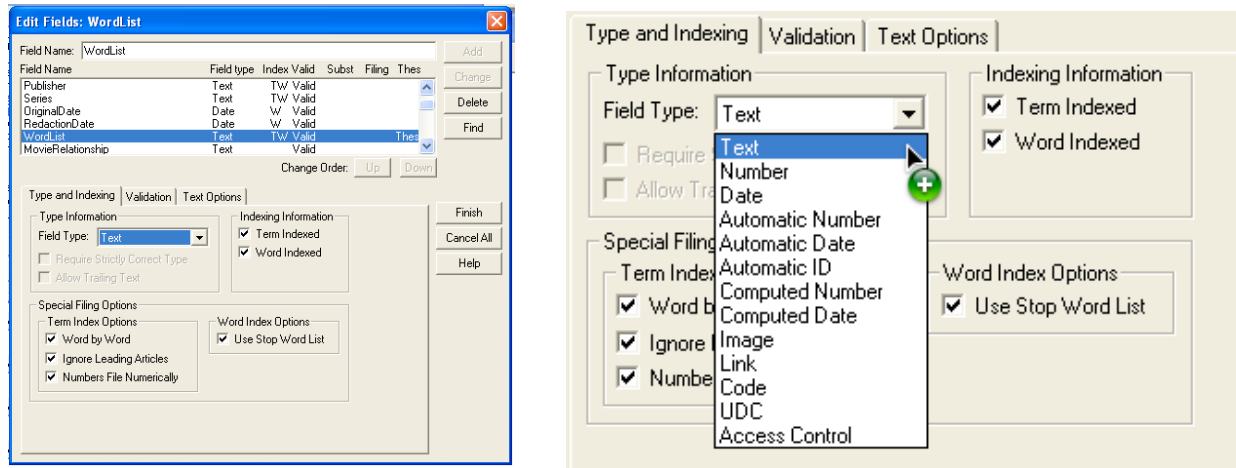


## **Field Specifications.doc** **(with InMagic)**

### **1.** **Field Type**

I will begin with Field type (below/left), and I will drag down (below/right) Field Type.



**Text:** This allows for numbers and letters.

**Number:** This does not allow for a Validation List.

**Date:** This allows for a date.

**Automatic Number:** This is generated by the system.

**Automatic Date:** This is generated by the system.

**Automatic ID:** This is generated by the system.

**Computed Number:** This is generated by an equation or formula provided by the indexer or engineer.

**Computed Date:** This is generated by an equation or formula provided by the indexer or engineer.

**Image:** [need explanation]

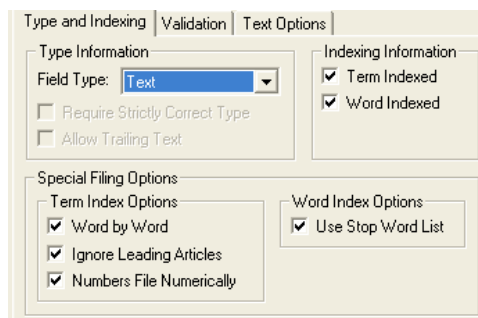
**Link:** This is a URL and is inserted by the indexer.

**Code:** This allows for a Validation List provided by the engineer.

**UDC:** [need explanation]

**Access Control:** [need explanation]

### **2.** **Indexing Information**



**Term Indexing:** The user must enter the exact term (ie, "football game") to get a hit.

**Word Indexing:** The user may browse one word at a time (ie, "football" or "foot" or "game") to get a hit.

### 3. Special Filing Options

Special Filing Options

Term Index Options

- ☒ Word by Word
- ☒ Ignore Leading Articles
- ☒ Numbers File Numerically

Word Index Options

- ☒ Use Stop Word List

**Term Index Options:** [need explanation]  
**Word by Word:** [need explanation]  
**Ignore Leading Articles:** [need explanation]  
**Numbers File Numerically:** [need explanation]  
**Word Index Options:** [need explanation]  
**Use Stop Word List:** [need explanation]

### 4. Validation

#### 4(A). Entry Validation

Type and Indexing | Validation | Text Options

Entry Validation

- ☒ Field Entry Required
- ☐ Unique Entries Only
- ☐ Single Entry Only

Content Validation

- ☒ No Content Validation
- ☐ Use Range and/or Mask
- ☐ Use Validation List [Edit List...](#)
- ☐ Use Thesaurus as Validation List

Range and Mask

**Entry Validation:** This deals with how data must/may be entered into a field.  
**Field Entry Required:** This requires the indexer to put data in the blank.  
**Unique Entries Only:** This will not allow two identical sets of data in the same field.  
**Single Entry Only:** This limits the field to one entry—does not allow the F7 key to generate a second entry in the field.

#### 4(B). Content Validation

Type and Indexing | Validation | Text Options

Entry Validation

- ☒ Field Entry Required
- ☐ Unique Entries Only
- ☐ Single Entry Only

Content Validation

- ☐ No Content Validation
- ☐ Use Range and/or Mask
- ☒ Use Validation List [Edit List...](#)
- ☐ Use Thesaurus as Validation List

Range and Mask

Minimum:

Maximum:

Mask:

- ☒ User May Override Content Validation
- ☐ User May Update Validation List with Override Value

**Content Validation:** [need explanation]  
**No Content Validation:** This allows data of any particular type to be entered by the indexer.

**Use Rang and/or Mask:** This allows the engineer to set;  
a Minimum number of digits that the indexer must enter,  
a Maximum number of digits that an indexer must enter, or  
a Mask which is a set number of digits that an indexer must enter).

**Use Validation List:** This allows the engineer to set up a validation list. (The engineer needs to click Edit List... at this point.) There is an option that User May Override Content Validation, which allows the indexer to enter data that is not on the Validation List. Once this option is taken, the option of User May Update Validation List With Override Value becomes available, and this allows the indexer to update the validation list.

**Use Thesaurus as Validation List:** [need further explanation – Good Luck]